



ISIA EDMONTON FEE GUIDELINE

MEMBERSHIP FEES:

TYPE OF MEMBERSHIP	COST
Full Membership	\$400
Associate Membership	\$300

*Due by June 30th of each year (in full).

YASIN RECITATION:

Fee Per Name	\$10 member / \$15 non-member
Fee Per Family Name	\$25 member / \$30 non-member
Annual for Parent(s)	\$500 member / \$600 non-member

*Yasin payments due beforehand.

MARRIAGE SERVICES

Marriage Recitation in Imambargah	\$200 non-member fee
Marriage Counselling	For inquiries by non-members to retain the resident aalim's services please contact Secretary@Jammat.org
Divorce Inquiries with Sheikh	Must be facilitated by a member of the Executive Committee. For any inquiries please contact Secretary@Jammat.org

BURIAL SERVICES

GHUSL	COST
Member	Free*
User Non-Member Admin Fee	\$800*

*This goes to the upkeep of the facility and does not include the Burial Plot, city services transportation services, storage, or other related costs.

FACILITY RENTAL FOR MAIN HALL (Private/Non-Jamaat Function)

KITCHEN USE	COST*
Member Usage	\$125*
Non-Member Usage	\$250*

*Please fill out the form in the pages below. There is a \$100 security deposit that must be paid prior to the event. All private functions must be approved by the EC or Ladies Committee. Contact Mukhi@Jammat.org for more information. The cost includes only the use of the facility and not any associated cleanup. The deposit will be returned once the facility is left clean according to the contract. All paper products, tea, and other supplies are the responsibility of the **Authorized Representative**.

DIRECTORY CALENDAR

ITEM	COST
Calendar-First Copy	\$0 Member / \$10 non-Member
Directory-First Copy	\$0 Member



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PRIVATE/NON-ISIA JAMAAT FUNCTIONS (FACILITY RENTAL)

DEFINITION: *A function that is not a part of and does not coincide with Jamaat programming. Further, this function is not directly facilitated/SERVED by the following:*

- *Program Organizer (Mukhi)/ISIA Executive Member or authorized delegates*
- *Ladies Committee*
- *Al-Mahdi Madressah*

TERMS AND CONDITIONS

- All functions will be open to members of the association. The invitation is to be relayed in a weekly program update at least 7 days in advance of the function.
- The facility rental applicant may designate an authorized representative responsible for the program and all associated cleanup.
- Functions where there is a conflict with the "sharia" or where the sanctity of the Imambarghah is in violation will not be permitted under any circumstances.
- Mixed gatherings are not permitted for non-Jamaat/private events.
- Use of the Imambarghah and its facilities by groups not affiliated with the Islamic Shia Ithna-Asheri Association of Edmonton will be allowed only with the permission of the Executive Committee. Payments may or may not be subject to CRA taxable deductions.

APPLICANT INFORMATION			
<i>FULL NAME:</i>		<i>PHONE:</i>	
<i>DATE OF EVENT (MM/DD/YYYY)</i>		<i>TIME OF EVENT</i>	
<i>REASON/THEME OF EVENT:</i>			
<i>\$100 DEPOSIT GIVEN TO (NAME):</i>		<i>CHEQUE</i>	<i>CASH</i>
<i>FEE CATEGORY</i>	<i>MEMBER(\$125)</i>	<i>NON-MEMBER(\$250)</i>	<i>OTHER</i>
<p>The cost includes only the use of the facility and not any associated cleanup. The deposit will be returned once the facility is left clean according to the contract. All paper products, tea, and other supplies are the responsibility of the Authorized Representative.</p>			



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PRIVATE/NON-ISIA JAMAAT FUNCTIONS (FACILITY RENTAL)

AUTHORIZED REPRESENTATIVE INFORMATION	
<i>FULL NAME:</i>	<i>PHONE:</i>

APPLICANT DECLARATION

Initial Below:

- I will adhere to conventional Shia Jaafari fiqh on the site of the Imambargah.
- I will not have any open flame, candles, propane tanks, or barbeques on site.
- I will not have a mixed gathering.
- I take full responsibility for the actions of my guests during the facility rental.
- I take full financial responsibility for any theft or damage during the facility rental.
- I will not engage in any criminal activity during the facility rental.
- I acknowledge all paper products, tea, and other supplies are the responsibility of the Authorized Representative. If the ISIA representative determines any consumable items have been used without prior consent, the cost of those items will be deducted from the deposit.

<i>APPLICANT NAME:</i>	<i>SIGNATURE:</i>	<i>DATE(MM/DD/YYYY):</i>
<i>AUTHORIZED REP. NAME:</i>	<i>SIGNATURE:</i>	<i>DATE(MM/DD/YYYY):</i>

INTERNAL USE		
<i>ISIA REPRESENTATIVE:</i>	<i>RENTAL APPROVED (Initial)</i>	<i>DEPOSIT PAID (Initial)</i>



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PRIVATE/NON-ISIA JAMAAT FUNCTIONS (FACILITY RENTAL)

POST RENTAL CHECKLIST (All items must be initialed)

MAIN HALL

- Close all windows.
- Turn the microphone system off.
- Return all chairs, tables, stools, cushions to their place.
- Pick up any used tissues/garbage.

BATHROOM / WUDHU ROOM

- Flush all toilets and wipe the countertops.
- Ensure nothing is left on the floor in the wudhu room and counters are wiped.
- Take any used sufras (eating mats) and towels to launder and return to ISIA.

KITCHEN / FOYER

- Wipe and put away all dishes.
- Clean and dry percolators.
- Clean the sink.
- Replace any extra items used (foil, plates, cups, etc.).
- Wipe trolleys, put away any unused items.
- Wipe the front table.

ENTIRE FACILITY

- Vacuum the centre.
- Garbage tied-up and left in boot room.

FINAL DECLARATION (Please Initial and Sign):

- I have left the facility clean and organized as per the requirements above.
- I understand that my deposit will not be returned if ALL requirements have not been met.

<i>APPLICANT OR AUTH. REP. NAME:</i>	<i>SIGNATURE:</i>	<i>DATE(MM/DD/YYYY):</i>
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INTERNAL USE		
<i>ISIA REPRESENTATIVE:</i>	<i>FINAL INSPECTION (Initial)</i>	<i>DEPOSIT RETURNED (Initial)</i>